

**NORTHEASTERN REGIONAL POLICE DEPARTMENT
5570 BOARD ROAD
MOUNT WOLF, PA 17347-9524**

GETTING YOUR HOUSE READY FOR VACATION

- Ask a neighbor to take in your newspaper, mail, and other deliveries, or discontinue them while you are away.
- If you'll be away longer than a week, arrange to have the lawn mowed in summer, leaves raked in the fall, and snows shoveled in winter.
- If you'll be away a month or more, ask the telephone company about reduced rates for temporarily suspended service.
- Arrange for care of houseplants.
- If you plan to take pets with you, be sure they will be accepted where you plan to stay, otherwise, arrange for their care at home or at a kennel.
- Be sure insurance policies for auto, fire, and health are up to date.
- Store your valuables.
- Disconnect electrical appliances, such as toaster, radio, television set, etc.
- Remove perishable foods from the refrigerator.
- Turn air-conditioning and/or heating units to energy saving levels.
- Connect lights to automatic timers and set them to turn on and off in the evening at times you would normally use them.
- Leave window shades and draperies in their usual position, but do not close them all the way on the street side of the house.
- Lock all doors and windows including those in the basement, attic and garage.
- Leave house key and itinerary with a neighbor, friend or relative. Be sure someone knows the location of your fuse box, thermostat, and burglar alarm (if you have one).
- You should notify the Northeastern Regional Police when you are leaving and when you plan to return. (Also call back when you return.)
- **HAVE A SAFE AND ENJOYABLE VACATION**