

NORTHEASTERN REGIONAL POLICE ADVISORY BOARD
January 21,2008

ATTENDING: Chairman Dave Naylor (EMT), Vice-Chairman Jim Kinder (MWB), Steve Gross (EMT), Barry Rudisill (EMT), Robert Nace (EMT), Marcia Stauch (MB), Tom Brenner (MB), Martha Hassler (MWB), Chief Darryl Albright, Lt. Howard Daniels, Kimberly Burdette

CALLED TO ORDER: 06:00 p.m.

REORGANIZATION: Chairman Naylor turned the meeting over to Chief Albright for reorganization.

Chief Albright called for Chairman nomination's. Jim Kinder nominated Dave Naylor, seconded by Marcia Stauch. Steve Gross motioned that nomination's be closed, seconded by Jim Kinder. Vote for Dave Naylor as Chairman, all ayes.

Chief Albright called for Vice-Chairman nomination's. Steve Gross nominated Jim Kinder, seconded by Dave Naylor. Barry Rudisill motioned that nomination's be closed, seconded by Robert Nace. Vote for Jim Kinder as Vice-Chairman, all ayes.

Chief Albright turned the meeting back over to Chairman Naylor.

Steve Gross requested prior to starting that the board restructure the committees.

Jim Kinder asked if he could introduce the newest board member, Martha Hassler. The board members introduced themselves and welcomed her and Tom Brenner to the board.

COMMITTEES:

1. 2008 Building and Grounds Committee will consist of the Chairman, Vice-Chairman, Chief of Police, Bob Nace and Tom Brenner.
2. 2008 Personnel Committee will consist of Chairman, Chief of Police, Steve Gross, Marcia Stauch and Martha Hassler.
3. 25th Anniversary Committee will consist of Chairman, Chief of Police, Barry Rudisill, Tom Brenner, Jim Kinder, Officer Demangone and Sgt. Rizzo.

CITIZENS COMMENTS:

1. The following citizens were present during the public comment period. Joyce Daniels, Ivan Gromling.

SECRETARY'S REPORT: Motion to approve Secretary's Report by Marcia Stauch, seconded by Steve Gross approved as presented by all members present.

TREASURER'S REPORT: Motion to approve the Treasurer's Report and pay outstanding invoices by Marcia Stauch, seconded by Robert Nace approved by all members present.

Steve Gross asked if all the police funds are now held in one financial establishment. Kim Burdette advised that all accounts are in the Susquehanna Bank as requested. Steve also requested to know what interest rate is being applied to the accounts. Kim will advise at the next monthly meeting.

LIEUTENANT'S REPORT: Reviewed as presented.

1. Dave Naylor questioned why he doesn't see Officer Klinedinst's name on his Monthly Highway Reports. Lt. Daniels advised that Officer Klinedinst is not an aggressive traffic enforcer.

DETECTIVE'S REPORT: Reviewed as presented.

CHIEF'S REPORT: Reviewed as presented with the following:

1. Steve Gross requested a hard copy of the email Chief Albright sent to Terry Hemler regarding Animal Control Service.
2. Motion to approve the following purchase request by Dave Naylor, seconded by Jim Kinder, approved by all members present.
 - Officer Bumsted PNOA Membership (PA Narcotics Officers Assoc) 25.00
 - Officer Demangone American Assoc of Police Polygraphists 100.00

Chief Albright requested approval for Officer Archambeault to purchase equipment needed for the Hostage Negotiation Team without coming back to the board. Chief Albright is to oversee these purchases to be sure that the yearly \$500.00 Uniform Maintenance allowance is not exceeded.

Robert Nace asked if when officers participate with a Task Force are they covered under our insurance or how does it work? Chief Albright explained that there is a county umbrella, however the responsibility falls upon the officers' home department.

Motion to approve Officer Archambeault's purchases by Jim Kinder, seconded by Marcia Stauch, approved by all members present.

3. Motion to authorize Chief Albright to attend the April 21st-25th Maglocen Conference in Atlantic City by Jim Kinder, seconded by Dave Naylor, approved by all members present.
4. Chief Albright informed the board that Larry Weirich and Ted Fadley's names were added to the plaque for serving on the Advisory Board.
5. Chief Albright distributed a copy of the 2004 Formula for calculating Northeastern Regional Police Department service costs for the participating municipalities.

Dave Naylor reported that Andy Spears (PA Power & Light) will need an agreement between the police department and their agency to be able to blacktop the entire lane. He advised that the width was also discussed and will be eighteen or twenty feet.

Motion to authorize Chief Albright (when the time comes) to sign the agreement with PPL to allow them to blacktop the lane at no cost to the department, seconded by Tom Brenner, approved by all members present.

COMMITTEE REPORTS:

1. Anniversary Committee: Jim Kinder had displayed a banner for the board to see that he had prepared for the 25th Anniversary Celebration on May 15th, 2008 at the Manchester Fire

17th

Department. All is coming together nicely and the next meeting is scheduled February 4, 2008 @ 7 p.m. here at the station.

PERSONNEL COMMITTEE:

1. Steve Gross informed the board that five resumes have been received and the personnel committee will select individuals to be interviewed on February 2, 2008. Outcome will be reported at the next meeting.

BUILDING & GROUNDS COMMITTEE: Robert Nace reported that to date the committee has not met and will probably meet once spring arrives to discuss some issues that will need to be addressed.

CITIZEN COMMENTS:

1. Joyce Daniels asked if the employees of the police department were going to be required to pay the \$15.00 fee to attend the 25th Anniversary Celebration Dinner. Jim Kinder advised that it will depend on the budget, however they are hoping that they won't have to.

COMMENTS:

1. Steve Gross advised that the percentage on the documents provided he believes to be incorrect. Kim prepared copies for the board members with the correct calculations for services. Steve confirmed that the formula being used by the department since 2004 is 50% of calls for service, 17% of road miles, 17% of population and 16% of the taxable property.
2. Dave Naylor welcomed the two new board members.
3. Steve Gross advised that Keith Gillespie surprised East Manchester Township by attending their last meeting and answering questions from the audience. We had several road issues brought up, Gravel Hill Rd down where Long and Saginaw Rd (the cement is falling away), the traffic light on George and Meetinghouse Roads, and the condition of Wago Rd was brought up due to the trucks running on it. I have since saw him and he assured me that issue that was brought up is being taken care of. From the way he spoke it sounds like he bent the gentleman's ear from Penn Dot and perhaps we will get some service that we have been lacking.
4. Marcia Stauch thanked Sgt. Rizzo for coming to help train our last crossing guard who never showed up.

Manchester Borough Council would like an audit conducted every two years. Chief advised that the last time an audit was conducted it cost the department \$12,000.00. Tom Brenner stated that being a board member he is responsible to see that the funds are being distributed correctly. Dave Naylor asked if an audit was conducted who was going to pay the costs. Tom Brenner said that would have to be discussed. Chief Albright stated that his misstated the audit cost it was \$1,200.00.

Motion by Marcia Stauch to obtain 2 or 3 quotes for an audit, seconded by Tom Brenner, approved by all.

Steve Gross stated he is not against having an audit performed, but would like to see where we are going to find the money in the budget. Steve said he sat here during the November meeting and tried to cut our budget and every time he tried to cut the budget and was told we

couldn't do this or that. Tom Brenner asked about the carry over funds. Steve Gross advised that the carry over is figured in the budget amount. Tom Brenner advised that if the money cannot come out of the budget he is sure that his municipality can come up with the funds for their share. Barry Rudisill asked if an audit could be funded for next year, if it can't be funded this year. Chief Albright was asked to check around for a cost figure for an audit and report back next month.

Marcia Stauch advised that Manchester Borough is requesting that an Operational Study be conducted for the Police Department. Tom Brenner stated it is to see if there is anything that can be approved or needed. Chief Albright stated that he will speak with Ron Stern of DCED and obtain some information.

Marcia Stauch reported that Judy Hilliard and Gene Wilson would like to see the logs (how you determine what area you are patrolling in). The officers go out on patrol and just start patrolling and respond to what area they are needed in. When more than one officer is on duty, one officer is assigned zone 2,3 and one is assigned to zone 1,4. If there are calls then that dictate what municipality gets charged. We have no policy that says you have to be here, then there. They are police officers and they go with the flow. If things are quiet they will just keep moving around and checking neighborhoods. Tom Brenner stated it is one of those times when the public states they never see the police, and you were in the area but there at midnight. Chief Albright expressed that he feels the important thing is that if someone calls 911 they're getting a police officer. The logs were discussed and reviewed.

Dave Naylor put out an invitation for Judy Hilliard and Gene Wilson to ride along with an officer and see what they do.

Lt. Daniels also pointed out that when an officer makes a DUI arrest it takes approximately 2-4 hours to finish with a defendant.

4. Tom Brenner asked how we handle illegal immigrants. Chief Albright stated there is a phone number to call and when a check on the subject is run a letter will come up, letting us know how to handle the subject.
5. Dave Naylor asked what the difference was between Training and Training Expenses category. Chief Albright explained that training was the program cost and training expenses was the lodging, meals, etc. They are now one category on the budget for 2008.

Motion by Dave Naylor to adjourn into executive session at 07:45 p.m., seconded by Steve Gross, approved by all members present. Regular meeting reconvened at 08:00p.m. with personnel issues having been discussed.

Motion to adjourn by Martha Hassler, seconded by Dave Naylor, approved by all members present at 08:01 p.m.

Respectfully submitted,



Kimberly A. Burdette